



Ashland County Department of Job and Family Services

Director
James A. Williams

Commissioners
Denny Bittle
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CONFIDENTIALITY STATEMENT FOR VOLUNTEERS

I, (Please print name) _____ D.O.B. _____, understand and acknowledge that information contained in or relating to the records of the Department of Job and Family Services or any other agency which may come to my attention in the course of my involvement with Ashland County Department of Job and Family Services, is confidential and must not be divulged under any circumstances.

I understand that my work as a volunteer with Ashland County Department of Job and Family Services may involve contact with children and families that are working with ACDJFS and I shall not divulge any information related to their involvement with ACDJFS or their case to anyone other than parties deemed necessary by ACDJFS in order to complete my duties as a volunteer.

I understand that under no circumstance shall children who are in the custody of ACDJFS be photographed for purposes of display on social media accounts, in newsletters, newspapers, etc. or for purposes of promoting any program, event or activity.

Failure to follow this agreement will be considered inappropriate and a violation of confidentiality laws. Violation of this agreement could result in the imposition of statutory criminal or civil penalties.

Signature of Volunteer

Date

Signature of Witness

Date