Email | Follow-Up After Initial Call To Foster Family

Example:

Subject: A Care Team - Follow-up to our phone call

Hello \_\_\_\_\_\_\_\_\_\_\_,

Thank you for taking the time to chat with me about your family and what it will be like to be served by a Care Team. As agreed, I am including the list of questions below. Please reply to this email with your answers within three days.

*(\*Insert “Foster Family Information Request” bullet points/questions here)*

Also, if you would be willing to give me your contact list of names and emails by the end of the week, then I can contact everyone and schedule the launch of your Care Team. We really want to have your team ready before your first placement arrives!

I will let you know which day we’ve selected from the options you gave for the Care Team Meet & Greet. And, *(insert reference to notable points from the initial call - Eg. I will make everyone aware of Angela’s peanut allergy!)*

If there’s anything else you think of in the meantime, feel free to call or email me. I’m excited we’ll be able to serve your family once you begin fostering.

Blessings,

*Name*

*Title*

*Contact Info*